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# **A CALL FOR EXPRESSION OF INTEREST (EOI)**

**TO CONDUCT AN ENDLINE EVALUATION - OF THE  
ENHANCING LIVELIHOODS AND WELLBEING OF  
VULNERABLE FAMILIES (ELWVF) PROJECT.**

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## 1.0 BACKGROUND OF THE PROJECT

Caritas Zambia in collaboration with the Zambia Association of Sisterhoods (ZAS) have been implementing a project focusing on; **Enhancing Livelihoods and Wellbeing of Vulnerable Families (ELWVF)**. The project has been running from December 2022 and it will end in November, 2025. The project is being implemented in Southern Province targeting; Sinazongwe, Gwembe and Mazabuka districts and in Western Province targeting; Senanga, Limulunga and Kaoma districts respectively. The project has been working with at least a minimum of 3 communities 3 schools per district. The following are the objectives of the project being evaluated:

**The main Objective;** Catholic Sisters have capacity to expand opportunities for improved lives and self-reliance to support disadvantaged children, youths and families, in target dioceses of Monze and Mongu by 2025.

### **Specific objectives;**

- i. Objective 1; Targeted households have enough food and income through irrigation and use of Agro-Ecology farming practices.
- ii. Objective 2; Children in the target communities are safe and enjoy their rights through functioning child protection systems and structures in communities and schools

Therefore, part of the closeout requirements under this project is conducting of an endline evaluation which will include the review and documentation of the project outcomes/impacts and failures to inform future projects. It is against this background that Caritas Zambia invites potential and experienced individuals or firms who meet the requirements stipulated below to submit applications for conducting a project endline evaluation in the aforementioned project sites.

## 2.0 SCOPE/PURPOSE OF THE ASSIGNMENT

The endline evaluation will:

- ✓ Measure changes in food and income security among participating households.
- ✓ Assess improvements in livelihood activities, agricultural practices, and water access.
- ✓ Evaluate progress in child protection awareness, systems and structures, and enforcement of legal frameworks related to child protection.
- ✓ Examine the role and engagement of traditional leaders and other stakeholders in ending all harmful practices (social and traditional practices) and other forms of abuse/exploitation and violence against children.
- ✓ Assess the capacity built among religious sisters, CSOs, and government departments through transformative approaches.

- ✓ Identify and documents best practices and draw lessons and recommendations for future projects.
- ✓ The Consultant will also be expected to review and document the project documents and other related materials and prepare an in-depth analysis of the key outcomes.
- ✓ The work may in some instances include the mobilisation of project team members and beneficiaries for purposes of gathering information among other requirements.

### 3.0 KEY REQUIREMENTS AND EXPERIENCE:

The individuals or consultant firms must demonstrate the following key requirements in their application to be considered.

- i. Must have a PhD degree in Development Studies, Sociology, Agriculture, Gender Studies or any Social Science programme or Other Related Fields.
- ii. Must demonstrate at least 5 years' experience in conducting research, including endline evaluation studies related to Human Rights, Social Justice, Agriculture, Socio-Economic Empowerment of Vulnerable family and supporting the wellbeing of children and youth.
- iii. Must have strong and proven experience in collaborating with government, CSOs and Traditional leaders, Children and other key stakeholders at national and local level.
- iv. Must demonstrate understanding of issues related to research ethics, safeguarding of children and adult-at-risk groups.
- v. Must have proven experience in community programming and the application of social research methodologies (both qualitative and quantitative).
- vi. Must have excellent communication skills in both written and oral English, demonstrated in their ability to write comprehensive reports with in-depth analysis.
- vii. Must have the ability to engage and interact with communities from work in multi-cultural, and most rural communities' parts of the Zambia and
- viii. Must be able to speak the local languages (preferably Tonga and Lozi considering that the project is being implemented in rural parts of Western and Southern provinces respectively.

### 4.0 TIMEFRAME

The total duration is **26 Days**

Dates	Activity	Days
<b>Day 1</b>	Contract signing & briefing and sharing of related materials	1
<b>Day 2 - 3</b>	Development of data collection Tools	2

<b>Day 4–9</b>	Field data collection in Monze Diocese	6
<b>Day 11–17</b>	Field data collection in Mongu Diocese & initial analysis	7
<b>Day 17 - 18</b>	Draft report preparation of first draft	2
<b>Day 19</b>	Presentation of preliminary findings review of first draft to Caritas Zambia (online)	1
<b>Day 20 –21</b>	Incorporation of feedback & final analysis	2
<b>Day 22 - 23</b>	Submission of second draft report and feedback from Caritas Zambia	2
<b>Day 24</b>	Validation of the report findings – presentation of findings to Caritas Zambia and provincial project team members	1
<b>Day 25 - 26</b>	Submission of the final report	2
<b>Total</b>		<b>26 days</b>

## 5.0 APPLICATION PROCEDURE

Interested consultants should submit:

- ✓ Technical proposal outlining methodology and work plan.
- ✓ Financial proposal (budget).
- ✓ CV(s) of lead consultant(s).
- ✓ At least two samples of previous similar assignments.
- ✓ References from recent clients.

Interested applicants should send their; Expression of Interest/ Proposals and CVs, to: [matanga@caritaszambia.org](mailto:matanga@caritaszambia.org) or [matangamunkonze@gmail.com](mailto:matangamunkonze@gmail.com), [edmond@caritaszambia.org](mailto:edmond@caritaszambia.org) or [edmondkanga@gmail.com](mailto:edmondkanga@gmail.com), [Gertrude@caritaszambia.org](mailto:Gertrude@caritaszambia.org) or [gertsiamo@yahoo.com](mailto:gertsiamo@yahoo.com) and [tabenemhango1@gmail.com](mailto:tabenemhango1@gmail.com)

**DEADLINE FOR SUBMISSION OF THE APPLICATIONS/PROPOSAL/CVs IS BY CLOSE OF BUSINESS, 8TH SEPTEMBER, 2025.**